

Vanuatu Education Support Program Phase 2

Q4 Progress Reports | January 2023

F:\VESP\MarCom\25_Website\4_Website VESP\5_Library\To be added\2023_11_13_Reports\2022_Quarter 4 Report Matrix.docx

31/01/2023

Sub-activity (2022)	Annual budget spent (%)	Annual target	Progress (October to December 2022)	Progress Rating
1.1.1 Ministry's communication support for COVID-19 response	73%	Deliver timely response (within one week) to MoET's requests for communication support	<ul style="list-style-type: none"> During the reporting period, VESP worked with MoET to finalise the Vanuatu Australia School Community Grant Study Report. 	Target achieved
1.1.2 Emergency Response Fund	46%	N/A	<ul style="list-style-type: none"> VESP allocated its emergency response funds to meet MoET emergency needs and ensure the continuity of its operations (i.e. tropical cyclone, ashfall, earthquake...). The funds were not used in 2022, since there were no environmental disasters that occurred. 	Not applicable
1.1.3 ECCE PSP	134%	Deliver PSP workshops in 12 communities by December 2022	<ul style="list-style-type: none"> The Task Force delivered trainings to 17 communities in Torba Province. A total of 485 parents attended (320 Female & 165 Male). 	Target achieved
1.1.4 Curriculum communications strategy	80%	CDU provides 2 national communication products to schools and communities	<ul style="list-style-type: none"> Target not achieved due to competing agendas for an understaffed CDU. Only one communication resource explaining why the curriculum changed was developed. This has been used in workshops as a prompt for discussion. A curriculum communication plan was co-developed with CDU, but it requires more work. 	Target not achieved
1.1.5 Communicating education	6%	6 Communication products (press release, social media, radio, SMS)	<ul style="list-style-type: none"> VESP supported MoET to provide communications on the school grant program via radio, press, social media and SMS after the elections. VESP organized photoshoots in 5 schools in Port Vila and its surrounding to increase the library of pictures. VESP organized a photoshoot with the Minister of Education and Training VESP developed the draft MoET 2023 calendar and shared with DFAT waiting for their approval. VESP developed the VESP Factsheet VESP supported the development of 27 social media posts including for Torba day, Teachers Day, Tafea Day, Malampa Day, International Girl Child Day, Global Handwashing Day, school grant program, planning, monitoring and reporting training to provincial education officers in all of Vanuatu, Open VEMIS and reporting training, World Toilet Day, Universal Children's Day, PSP launch in Torba, Provincial Women in Education Leadership Networks, International Day of Disabled Persons, last day of schools for students, last day of schools for teachers, the MoET and VESP 2023 planning workshop, Christmas and New Year. VESP supported the development of 6 press releases on program, planning, monitoring and reporting training to provincial education officers in all Vanuatu, Provincial Open VEMIS training, inclusive education baseline, PSP launch in Torba, Provincial Women in Education Leadership Networks and the MoET and VESP 2023 planning workshop. 	Target achieved
1.2.1 Asset master plan	185%	Draft 50% of Asset Master Plan	<ul style="list-style-type: none"> The Vanuatu Primary School Infrastructure Guideline (VPSIG) was also completed. This guideline provides guidance for the Primary School Infrastructure Reports. The Torba and Sanma Primary School infrastructure reports are guided by the VPSIG. The Architect and Engineer Specialists completed the infrastructure design for Sanma and Torba Primary Schools Planning for TA on the logistics of travel for the presentation of Infrastructure design to the MoET Presentation of the infrastructure designs and plannings for 2023 to MoET. 	Target partially achieved
1.2.2 ICT in schools	0%	25 schools provided with ICT assistance	<ul style="list-style-type: none"> Provided continued assistance to 25 schools in terms of advice, training, and technical issues. 	Target achieved
1.2.3 Internet in schools	100%	High-quality draft feasibility report	<ul style="list-style-type: none"> The Internet in Schools Survey was completed (n=744) and informed the development of the final Feasibility Report, submitted in December 2023. Survey results showed that 75% of schools surveyed had internet access. 	Target achieved
1.3.1 School leaders certificate training	51%	57 school leaders graduate from a certified course in leadership and management training	<ul style="list-style-type: none"> The Australian Pacific Technical Collage (APTC) delivered block 2 training of Leadership and Management in Tanna from 28th November till 9th December 2022 with 20 participants (12 males and 8 females). A total of 32 participants (20 males and 12 females) graduated in Santo on the 9th of December after completing the Pacific Theological Collage (PTC) Leadership and Management training program. 	Target achieved
1.3.2 Principals' induction and handbook training	93%	38 principals participate in handbook training	<ul style="list-style-type: none"> A consultation meeting happened with Teachers Services Commission (TSC) and School Based Management (SBM) staff on the development of Principal appraisal document for their 2023 plans and expectations. The SBM team conducted a day TOT training with the Efate and Santo principles on how to use the Teachers Appraisals electronic form in the KOBO toolbox. Discussions, planning and development of budget for 2023 key activities. 	Target achieved

Vanuatu Education Support Program Phase 2

Q4 Progress Reports | January 2023

F:\VESP\MarCom\25_Website\4_Website VESP\5_Library\To be added\2023_11_13_Reports\2022_Quarter 4 Report Matrix.docx

31/01/2023

Sub-activity (2022)	Annual budget spent (%)	Annual target	Progress (October to December 2022)	Progress Rating
1.4.1	89%	Pilot and monitor inclusive education tools in 45 schools in Penama and Shefa	<ul style="list-style-type: none"> Inclusive Education (IE) Train the trainer workshop completed for 30 Model Inclusion schools in Penama (Ambae: 17 and Pentecost: 13 Schools) Pilot 6 IE tools (Quick Reference Disability Identification, Quick Reference Disability Inclusion Guide, IEP, Student Behaviour Support Plan, Inclusive Literacy, Parent Fact Sheet) in Penama schools Baseline (to determine whether teachers are using the 6 inclusive education tools that were developed) monitoring survey conducted in Penama (Ambae Island) Total Participants of 45 (25 Females & 20 Males) 	Target partially achieved
1.4.2	0%	Finalise the 3 inclusive education policies and submit to the senior management team for approval	<ul style="list-style-type: none"> IE/TVET Policy drafting team had a meeting/workshop to revise the policy review schedules for 2023. Review TOR for the drafting team so that the drafting team can also operate as the review team. Challenges – VESP works closely with the Ministry to implement activities so it is hard to progress on activities when we are a supporting role and cannot make decisions on their behalf. Good news is that the IE first draft of policy will be reviewed this month (January 2023) 	Target partially achieved
1.5.1	154%	Final version of the statistical digest submitted to Vanuatu National Statistics Office (VNSO)	<ul style="list-style-type: none"> Statistical Digest and key education fact sheet was completed. However, due to the issues with the government system it has not been uploaded onto MoET's website. In response, PPU is working with IT to launch an offline version of the statistical digest and the provincial fact sheet. 	Target achieved
1.5.2	130%	60 schools participate in Professional Learning Program	<ul style="list-style-type: none"> The target was not achieved as planned because the Examination and Assessment Unit (EAU) prioritised training of the ARTTLe materials. VESP supported the training of 67 principals in TAFEA and Sanma in the ARTTLe materials, as work had not been undertaken to harmonise the Common Assessment Tasks with ARTTLe. Since the ARTTLe materials were developed 12 years ago, it has been difficult to align them to the curriculum. Training on the CATs will be undertaken in 2023 	Target not achieved
2.1.1	1%	Progress on a plan for the review of the teacher register system.	<ul style="list-style-type: none"> After the revised designs have been signed off and approved, discussions and planning for this activity will be prioritised for 2023. The Information and Communications Technology (ICT) TA developed a proposed roadmap for the development of the Teacher Register System. 	Target achieved
2.1.2	4%	Teacher qualification upgrading policy submitted for approval to Senior management	<ul style="list-style-type: none"> The MoET took strong ownership of the Teacher Qualification Upgrading Policy (TQUP) which ensured efficient approval from the senior management. While the TQUP has been finalized, some targets may be too ambitious including those focused on teacher training and teacher qualification. As such, targets may need to be revised in 2023. 	Target achieved
2.1.3	45%	Draft of the NTDP and submitted to SMT for comment	<ul style="list-style-type: none"> A draft of the NTDP has been developed based on discussions with the Working Group last quarter. It has been submitted to the Director Tertiary Education, for consideration and ownership of the Plan which will be moved over to the Teachers' Services Division in 2023. No Working Group meeting was convened during this quarter to review the draft. This will be progressed in 2023. 	Target achieved
2.2.1	0%	Review the IT policy and ensure it is ready for submission to SMT by December 2022	<ul style="list-style-type: none"> This activity has been rescheduled for 2023 	Suspended
2.2.2	0%	Develop a poster on the Language Policy Guidelines to deliver to 437 schools (print ready)	<ul style="list-style-type: none"> Target for this activity was not fully achieved, because the language policy guidelines have not yet been finalised by MoET. Instead, VESP supported CDU to finalise a draft guideline for schools providing an overview of the language of instruction. This document will provide the content for a national advocacy strategy to be rolled out to school communities next year. The guidance will look at what languages students should learn to read and write in. VESP supported MoET to write interim guidelines to give certainty to schools, and developed a draft prototype. In 2023, VESP will work with CDU to develop a survey to find out what language's teachers are using to teach children and how children best learn in a multilingual society. 	Target partially achieved
2.3.1	170%	Develop vernacular resources for 10	<ul style="list-style-type: none"> Significant progress was made working with communities and developing reading materials to support vernacular language instruction in the Years 1-3. Language resource kits were developed for three languages in Tanna and ready for distribution. The passing of a VESP colleague meant that additional resources were not developed to meet the target. 	Target partially achieved

Vanuatu Education Support Program Phase 2

Q4 Progress Reports | January 2023

F:\VESP\MarCom\25_Website\4_Website VESP\5_Library\To be added\2023_11_13_Reports\2022_Quarter 4 Report Matrix.docx

31/01/2023

Sub-activity (2022)	Annual budget spent (%)	Annual target	Progress (October to December 2022)	Progress Rating
		languages by December 2022	<ul style="list-style-type: none"> Vernacular resources will not be further developed until the language policy is confirmed and finalised 	
2.3.2	94%	100% of teachers trained in how to use Moodle	<ul style="list-style-type: none"> This sub-activity was completed in June 2022 	Target achieved
2.3.3	93%	40 schools provided with professional learning support to implement the CBA training programs	<ul style="list-style-type: none"> A total of 136 teachers and provincial staff (71 females and 65 males) across 30 schools were provided with support to implement the CBA manual. The target was not achieved due to travel restrictions and staffing challenges at CDU. The consultations however provided CDU with valuable data to inform support needs for 2023. 	Target partially achieved
2.3.4	153%	Train 130 Teachers in Ademap Lanwis	<ul style="list-style-type: none"> A total of 136 teachers and provincial staff (71 females and 65 males) across 30 schools were provided with support to implement the Ademap Lanwis training materials. 	Target achieved
2.3.5	25%	Deliver training to 40 teachers across 3 provinces	<ul style="list-style-type: none"> A total of 54 teachers (45 females and 9 males) received ongoing training and support. These teachers were from 6 schools in Shefa Province. Due to Covid restrictions and flight issues, Tafea and Torba were not included in these trainings. 	Target partially achieved
2.3.6	113%	Train 120 principals in VANSTA analysis training	<ul style="list-style-type: none"> EAU provided training to a total of 166 principals (54 Female and 103 Male) from Tafea (76), Sanma (68) and Torba (22) Provinces. Further training for other provinces and remaining schools in TAFEA to be provided in 2023. 	Target achieved
2.3.7	77%	Train 18 PCLF in 4 modules to deliver professional learning support to 24 schools	<ul style="list-style-type: none"> There were significant disruptions due to COVID and the issues with flights meant the target was not fully achieved. 18 Provincial Curriculum Learning Facilitators (PCLF) (11 Female and 20 Male) were however trained on 2 modules. Although data from the provinces was not provided as requested, it does appear that well over 24 school across the 6 provinces benefited from provincial support. Results were shared through the WhatsApp feedback mechanism. Monitoring support provided in the provinces will be strengthened in 2023. 	Target partially achieved
2.3.8	106%	Train 400 Year 7 teachers to implement the Year 7 & 8 curriculum	<ul style="list-style-type: none"> VESP supported MoET to deliver training to 371 teachers (202 Female and 169 Male). This target was only partially achieved because training did not take place in Malampa and outer Islands of Efate due to flight issues. 	Target partially achieved
2.4.1	104%	Train 39 MEOs and 736 ECCE teachers from Tafea, Malampa and Sanma	<ul style="list-style-type: none"> A total of 34 MEOs from Tafea, Malampa and Sanma trained (5 male and 29 Female). A total of 897 primary teachers were supported (853 female and 44 male). This is less than planned due to travel restrictions. Follow up with MEOs who have not been trained and plans are underway to determine what support is needed. 	Target partially achieved
2.4.2	16%	Develop syllabus and teacher guides for the 5 core subjects in English and French	<ul style="list-style-type: none"> This activity is mostly completed. 18 Teachers Guide (English & French as Second Language, English and French as Foreign Language, English Version of Mathematics, Social Science and Science and the French Version of Social Science) while 2 learning rates from the Teachers Guide are in the final stages of completion to print ready stage (French Version of Mathematics and Science) 20 Syllabus (all the above versions in Foreign, English and French Languages and subjects) have been finalised to print ready stages. Please note: The activity was funded by MFAT but received VESP (DFAT) in kind support. 	Target partially achieved
2.4.3	62%	Trial curriculum implementation monitoring tool in 10 schools	<ul style="list-style-type: none"> A draft school curriculum implementation reflection tool was developed and is available online through Google Forms. PCLFs were provided access to the forms to use when undertaking school support visits. Only 3 PCLF completed the forms and were engaged in training in December to better understand the process. The tools were sent to the provinces for use. PCLF role was to pilot it in the schools. 11 responses have been received so far through the Google Forms (3 French, 8 English) Provinces will be using it to understand how schools are tracking the implementation of the curriculum (looking at how confident they believe other teachers are in implementing the curriculum, accessible to school principals) 	Target achieved

Vanuatu Education Support Program Phase 2

Q4 Progress Reports | January 2023

F:\VESP\MarCom\25_Website\4_Website VESP\5_Library\To be added\2023_11_13_Reports\2022_Quarter 4 Report Matrix.docx

31/01/2023

Sub-activity (2022)	Annual budget spent (%)	Annual target	Progress (October to December 2022)	Progress Rating
2.4.4	103%	Deliver report to the Director ESD	<ul style="list-style-type: none"> This sub-activity was suspended. A monitoring tool has been developed to capture teachers' use of the teacher guides. 	Suspended
3.1.1	101%	Conduct a survey in the provinces and develop a draft report	<ul style="list-style-type: none"> Survey results from 5 provinces were delivered via a presentation of the summary findings to School Based Management (SBM) PEO in October 2022, and also shared with VESP and PEO Education Services SBM had discussions with the VESP Technical Adviser on the Provincial Financial Capacity Assessment design for 2023 	Target partially achieved
3.1.2	6%	Conduct MQS baseline survey for schools in Efate, Santo, Tanna, Ambae, Malekula, Vanua Lava	<ul style="list-style-type: none"> A refresher or overview of the monitoring tool around the MQS was presented to the coordinators (the practical details of the tools will be done next year 2023) An ongoing Activity were SBM officers finished collecting data using KOBO in Malapoa. Trialling data collection to see what worked and what didn't work well. Looking at how is it going to inform further roll out of data collection in KOBO. Ensuring that they have a solid understanding of what will happen in 2023 After COVID, we could not undertake data collection across all planned areas. 	Target partially achieved
3.1.3	80%	Train MoET staff and principals in finance management	<ul style="list-style-type: none"> Discussions with the MoET Senior Management team feedback to inform further development of the financial manual Meeting with TA's and MoET to finalize plans for Risk and Audit Charter Committee who will be providing Governance and feedback to the finance manual. The Committee will be briefed and trained on how to use the manual including the awareness about it. Meeting with Nish to confirm arrangements for Provincial Staff Capacity Assessments in early 2023. The Assessment is a process to check Provincial Finance Officers and Education Officers if they have the capacity to carry out their roles and responsibilities against their Job Descriptions accordingly. Also, to look at resources available in the provinces to enable completion of their tasks. Submit Budget, Program Logic and planning documents for 2023. 	Target not achieved
3.1.4	0%	Upgrade and implement OV integration	<ul style="list-style-type: none"> Activity has been rescheduled to 2023. 	Suspended
3.1.5	43%	20 MoET staff attend digital literacy training	<ul style="list-style-type: none"> Training for MOET central offices and other offices in Port Vila has been delivered to a total of 67 staff (24 Female and 43 Male) Trainings were delivered to 4 staff (1 Female and 3 Male) from Torba Provincial Education Office, a total of 14 staff (5 Female and 9 Male) from Tafea Provincial Education Office, and total of 6 staff (2 female and 4 male) from Sanma Provincial Education Office, while Penama and Malampa trainings are yet to be conducted. 	Target achieved
3.1.6	0%	Upgrade and implement OV modules	<ul style="list-style-type: none"> VANSTA Modules have been developed Wash in Schools (WINS) module has been developed Internet in Schools Module has been developed Upgrade of Finance module has been done 	Target achieved
3.1.7	65%	Deliver 5 capacity building sessions to ICT developers	<ul style="list-style-type: none"> Training has been delivered successfully to 4 officers in the MOET IT Development team (no Female only 4 Male), with a hand on practical of Internet in School Module on Open VEMIS. 	Target achieved
3.1.8	0%	Update 50 webpages	<ul style="list-style-type: none"> The review of MoET website has been completed and recommendations have been made to move MoET Websites to a Content Management System (CMS). The New MoET CMS website has been built but is still on hold because of the Issue with the government Network. The continuation of the website will commence when the government network is 100% operational. Overall, 421 pages were updated on MoET's website, however MoET was not able to publish these due to security issues with the government network. 	Target achieved
3.1.9	0%	Develop, implement and test disaster recovery plan	<ul style="list-style-type: none"> The Disaster Recovery plan has been written (r4) and is currently being reviewed and approved by the government. Meetings were conducted with the OGCIO to inspect the two data centres in Port Vila and discuss the proposed DR architecture that will include processes to automatically switch over to an alternative data centre in the case of a disaster. Based on this architecture, a quotation was obtained and is currently being processed to purchase new server storage. 	Target achieved
3.1.10	0%	Deliver school procurement manual training to 40 officers in central MoET and Shefa province	<ul style="list-style-type: none"> The school procurement manual has been completed, and is awaiting approval from MoET's Senior Management Team to happen in February 2023. The Procurement Manual training package has been developed but training has not yet been completed because the manual is pending approved by MoET. Training has now been rescheduled to May 2023. 	Target not achieved
3.1.11	82%	Train 20 women from Provincial Women's	<ul style="list-style-type: none"> Provincial Women in Education Leadership Network (PWLN) committee was officially established in five provinces (Penama, Torba, Sanma, Malampa and Shefa) to coordinate their provincial activities. 5 committee were established in the 5 provinces (1 from each province – Penama, Torba, Sanma, Malampa and Shefa) 	Target partially achieved

Vanuatu Education Support Program Phase 2

Q4 Progress Reports | January 2023

F:\VESP\MarCom\25_Website\4_Website VESP\5_Library\To be added\2023_11_13_Reports\2022_Quarter 4 Report Matrix.docx

31/01/2023

Sub-activity (2022)		Annual budget spent (%)	Annual target	Progress (October to December 2022)	Progress Rating
			Leadership Networks (PWLN) committees in 3 provinces to develop a 3-year workplan	<ul style="list-style-type: none"> • Training on how to develop a 3-year workplan was conducted with the five PWLN committee (Penama, Torba, Sanma, Malampa and Shefa). • A new Concept Note for the PWLN was introduced and discussed with the committee • The 3-year workplan was developed by each provincial women in the PWLN • A total of 149 females participated in trainings in this reporting period. 	
3.1.1 2	Develop and implement research policy	3%	Deliver policy awareness training to # stakeholders at the central level	<ul style="list-style-type: none"> • Completed in Q3 	Target achieved
3.1.1 3	Compulsory education study	2%	Policy Options Paper submitted for peer review and approved by MoET	<ul style="list-style-type: none"> • The Compulsory Education Options paper was presented to the MoET Senior Management team and the DG requested that Directors think through carefully before making a final submission to the Council of Ministers (COM). 	Target achieved
3.1.1 4	OV data entry support	116%	Deliver training to 38 principals	<ul style="list-style-type: none"> • Completed in Q3 	Target achieved
3.1.1 5	Support MoET's planning	169%	Deliver one planning workshop/session with central and provincial stakeholders	<ul style="list-style-type: none"> • Target was achieved. VESP supported PPU to deliver planning, monitoring and reporting training to the six provincial education offices. A total of 68 provincial staff were trained (30 females and 38 males). • In Q4, VESP supported MoET to do plannings and budget for 2023. 	Target achieved
3.1.1 6	Supporting the alignment of the M&E system	89%	Develop a formal M&E approach in MoET	<ul style="list-style-type: none"> • This target was partially achieved, with VESP supporting MoET to develop a consistent planning, monitoring and reporting approach. In 2023, VESP will support MoET to develop an M&E Plan and guidelines for the Ministry, to complete target. In Q4, VESP supported MoET to deliver program logic workshops to MoET and VESP managers and coordinators to finalise their activity plans, indicators and targets ready for implementation and monitoring in 2023. 	Target partially achieved

Annual implementation progress

Table of annual target progress:

Status	Target achieved	Target partially achieved	Target not achieved	Suspended
Annual progress status on sub-activities in the AP (n=47)	24	15	4	3
Percentage of progress status up to December 2022 (n=47)	52%	32%	9%	7%

Budget progress

By quarter 4, 74% (n=47) of sub-activities had commenced project activity spending from the annual budget, and 19% (n=9) had not yet spent all allocated funds. This is a result of 3 sub-activities being postponed to 2023, and 15 sub-activities running behind schedule. As such, these funds will be rolled over to 2023 to continue the completion of these sub-activities.

Project activity budget expenditure from October to December 2022 was in line with the quarter forecast in the annual plan (102%). Major expenditure items included training for the provincial women’s leadership network, translations of year 8 teachers guide and school infrastructure workshop. Other areas of significant investment were: graduation for the APTC/PTC leadership and management certificate training and staff travel.

To date, 13 sub-activities have exceeded their indicative budget allocation for 2022. Because the program’s implementation budget is flexible and responsive to the needs that arise during the year, underspends and savings in some sub-activities will supplement those sub-activities that have required additional funds.